

## **Role Description: Workstream Linked Research Partners (RPs)**

We currently have 5 Research Partners plus one Lead Research Partner. We have allocated them to work with Programme Leads in the new structure based on their previous involvement, experience and interests. We are also be appointing a Research Partner to work in North Wales with researchers there. Their role will be as follows:

### **Overall**

To act as a resource for the Domain Leads and Programme Leads in the Wales Cancer Research Centre (WCRC) in the development of Patient and Public Involvement (PPI) in their research and to act as a 'critical friend'.

### **Responsibilities**

Providing advice and guidance as appropriate to WCRC on developing and monitoring a general strategic approach to PPI and developing a sustainable model of PPI activity.

To develop a prioritised action plan devised in conjunction with the Programme Leads. This is likely to include:

- promoting Standard Operating Procedures (SOPs) on specific topics in relation to public involvement such as recruitment, training and finance.
- working with the Programme Leads to ensure compliance with the UK National Standards for Public Involvement.
- Completion of any ongoing projects not yet completed from the previous 5 years

To take part in projects cutting across both Domains by agreement with the Programme Lead

To identify good practice in PPI and feed this back to the PPI Team for dissemination across the WCRC and more widely. Also helping to develop appropriate documentation to support the development of good PPI practice.

To support the Project Group in the implementation of the proposed Impact Assessment tool whenever this is being trialled in the WCRC, and to record examples of impact in their own work in the 4-monthly report to the PPI Group.

To act as an ambassador for the Wales Cancer Research Centre.

To review progress in their Workstreams on an annual basis with the Lead Research Partner and with their Programme lead.

**Resources**

The Research Partner will receive honoraria for up to 35 hours per annum plus time spent at 4 monthly PPI meetings to undertake this role, plus any additional time agreed for additional duties which may be undertaken by agreement with the Lead Research Partner. Timings to be agreed with Programme Leads.

**Support**

This role will involve close working with the WCRC Programme Leads and will be supported by the PPI Team: Lead Lay Research Partner, Academic Partner and PPI Project Officer. Each Research Partner will have a designated mentor and will have an annual informal review meeting with the Lead Lay Research Partner to discuss progress, any issues arising and training needs. Further support will be provided via peer support in the 4 monthly group meetings and the Health and Care Research Wales Public Involvement Team. Research Partners will be expected to undertake training offered by the Health and Care Research Wales Support and Delivery Centre relevant to the role.