



Llywodraeth Cymru  
Welsh Government

## **Survey to identify research priorities on emotional and behavioural support for children and young people in receipt of care and support**

The Welsh Government Knowledge and Analytical Services health research team, working with Health and Care Research Wales (the external brand and delivery arm of Welsh Government's Research and Development Division), is undertaking a Research Prioritisation Exercise looking at seamless support for children and young people in receipt of care and support with emotional and behavioural issues. The aim of this exercise is to work with children and young people, and practitioners in health, social care and education to:

- Identify key questions, challenges, problems and uncertainties in the delivery and access to seamless support for children and young people in receipt of care and support with emotional and behavioural issues;
- Prioritise the top 10 most important questions for research to address; and
- Feed these priorities into funding streams.

As part of this exercise Health and Care Research Wales will be gathering information through an online survey with relevant stakeholders. The survey will ask broad, open-ended questions about the topic area to learn more about your experiences working with care-experienced young people (or those on the edge of care) who need support with emotional and behavioural issues, and the areas you think are important.

The Welsh Government is the data controller for the project. Health and Care Research Wales will not provide any personal data to the Knowledge and Analytical Services health research team, other than contact details if you indicate you are happy to participate in subsequent project workshops.

The information collected during the project will be included in a report published on the Health and Care Research Wales website and potentially in other Welsh Government publications.

Your participation in this project is completely voluntary. However, your views and experiences are important in order to help inform future research funding.

The contact for this research is Dr Hannah Bayfield:

Email address: [Hannah.Bayfield@gov.wales](mailto:Hannah.Bayfield@gov.wales)

Telephone number: 03000 0255595

## Privacy notice

### **What personal data do we hold and where do we get this information?**

Personal data are defined under the UK General Data Protection Regulation (UK GDPR) as 'any information relating to an identifiable person who can be directly or indirectly identified by reference to an identifier'.

You have been invited to take part as a stakeholder in the area of children's social care and/or children and young people's mental health. You will have been contacted for one of the following reasons:

- Where you have been emailed directly, this will be due to Welsh Government already having your contact details as a key stakeholder in this field, and your subject matter interest in this area.
- You may also have been forwarded the survey link by a colleague in your own organisation or seen an open call on Health and Care Research Wales's social media.

The survey does not require the collection of personal data from you. If you choose to provide additional personal data in the survey we will try not to identify you from, or link your identity to, the responses you provide.

As part of the survey, you will be asked whether you would like to take part in a follow up workshop relating to this project. In order to participate in the workshop stage, you need to agree to take part and provide your contact details (name and email address) through a link supplied at the end of the online survey. This link is separate from the survey to keep survey responses anonymous.

We wish to record follow up workshops for operational reasons. This could be audio or video recording. We will make this clear to you before the workshop begins, and you will have the opportunity to tell us if you are not happy for the workshop to be recorded. A workshop will only be recorded if all members of the group are happy for this to happen. If workshops are recorded, personal data will be removed during the process of transcribing. Recordings will be deleted as soon as this process is completed. If discussions are not recorded, personal data will not be included in written notes prepared during or following the workshop.

Your participation is voluntary and if you do not wish to take part or be sent reminders then please reply to the invitation email and your details will be removed.

If you raise a query or complaint and provide personal data requesting a response, the project team will forward the request only to the relevant official and subsequently delete it from the project data.

### **What is the lawful basis for using your data?**

The lawful basis for processing information in this data collection exercise is our public task; that is, exercising our official authority to undertake the core role and functions of the Welsh Government.

Participation is completely voluntary. Projects such as this are important for the Welsh Government to collect information that will help shape research and funding priorities across different areas of interest. The information collected in this project, for example, will be used to establish research priorities for Health and Care Research Wales, so that they can fund research projects which address people's real-life experiences.

### **How secure is your personal data?**

Personal data is held on secure servers, and for this project a folder has been created that has access restricted only to the immediate project team. Your contact details and any personal data you choose to provide will be stored in this restricted folder.

The Welsh Government has procedures to deal with any suspected data security breaches. If a suspected breach occurs, the Welsh Government will notify you and any applicable regulator where we are legally required to do so.

The project team will use the information gathered to produce a report that will be published on the Health and Care Research Wales website. This report will not include any information that could be used to identify individual participants.

### **How long do we keep your personal data?**

Any personal data not already removed will be deleted by Welsh Government from the research project folder within three months of the publication of the final report, this includes your contact details if you provided them to take part in a workshop.

Where the Welsh Government hold your data because you are a key stakeholder in this field, this will be retained according to the original purpose.

### **Individual rights**

Under UK GDPR, you have the following rights in relation to the personal information you provide as part of this project, specifically you have the right:

- To access a copy of your own data;
- For us to rectify inaccuracies in that data;
- To object to or restrict processing (in certain circumstances);
- For your data to be 'erased' (in certain circumstances); and

- To lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

The contact details for the Information Commissioner's Office are: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 0303 123 1113. Website: [www.ico.gov.uk](http://www.ico.gov.uk)

### **Further Information**

If you have any further questions about how the data provided as part of this study will be used by the Welsh Government or wish to exercise your rights using the UK General Data Protection Regulation, please contact:

Name: Hannah Bayfield

Email address: [Hannah.Bayfield@gov.wales](mailto:Hannah.Bayfield@gov.wales)

Telephone number: 0300 025 5595

The Welsh Government's Data Protection Officer can be contacted at:

Welsh Government, Cathays Park, Cardiff, CF10 3NQ, Email:

[DataProtectionOfficer@gov.wales](mailto:DataProtectionOfficer@gov.wales).