



Llywodraeth Cymru  
Welsh Government

## **Discussion groups to identify research priorities on emotional and behavioural support for children and young people in receipt of care and support**

The Welsh Government Knowledge and Analytical Services health research team, working with Health and Care Research Wales (Health and Care Research Wales the external brand and delivery arm of Welsh Government's Research and Development Division), is undertaking a Research Prioritisation Exercise looking at seamless support for children and young people in receipt of care and support with emotional and behavioural issues. The aim of this exercise is to work with children and young people, and practitioners in health, social care and education to:

- Identify key questions, challenges, problems and uncertainties in the delivery and access to seamless support for children and young people in receipt of care and support with emotional and behavioural issues;
- Prioritise the top 10 most important questions for research to address; and
- Feed these priorities into funding streams.

As part of this exercise, Welsh Government will be gathering information through some discussion groups with care-experienced young people. In these groups, the project team will ask broad, open-ended questions about the topic area to learn more about your experiences of seeking support with emotional and behavioural issues, and the areas you think are important. There are no wrong answers.

The Welsh Government is the data controller for the project. We will remove personal data before writing up the report and will not provide personally identifiable data to others in Welsh Government unless you ask us to.

The information collected during the project will be included in a report published on the Health and Care Research Wales website and potentially in other Welsh Government publications.

Your participation in this project is completely voluntary. However, your views and experiences are important in order to help inform future research funding.

The contact for this research is Dr Hannah Bayfield:

Email address: [Hannah.Bayfield@gov.wales](mailto:Hannah.Bayfield@gov.wales)  
Telephone number: 0300 025 5595

# Privacy notice

## What personal data do we hold and where do we get this information?

Personal data is defined under the UK General Data Protection Regulation (UK GDPR) as 'any information relating to an identifiable person who can be directly or indirectly identified by reference to an identifier'.

You have been invited to take part in this project through your involvement in a group such as Voices from Care or CASCADE Voices, and details of the discussion group has been shared via those groups. Your contact details will not be shared with Welsh Government.

Taking part in the discussion groups does not require the collection of personal data from you, other than your image where you agree to a discussion group being video recorded.

We wish to record discussion groups for operational reasons. This could be audio or video recording. We will make this clear to you before the discussion group begins, and you will have the opportunity to tell us if you are not happy for the discussion to be recorded. A discussion group will only be recorded if all members of the group are happy for this to happen. If discussion groups are recorded, personal data will be removed during the process of transcribing. Recordings will be deleted as soon as this process is completed. If discussions are not recorded, personal data will not be included in written notes prepared during or following the discussion group.

At the end of the discussion group, you will be asked whether you would like to take part in a follow up workshop relating to this project. In order to participate in the workshop stage, you need to agree to take part and provide your contact details (name and email address) either: directly to the Welsh Government project team during the discussion group; or via the group who invited you to this discussion who will then pass on to the Welsh Government project team. Your participation is voluntary and if you do not wish to take part or be sent reminders then please inform the group or contact who has invited you. If you choose to take part in a follow up workshop, we would like to use audio or video recording as stipulated above.

If you raise a query or complaint and provide personal data requesting a response, the project team will forward the request only to the relevant official and subsequently delete it from the project data.

### **What is the lawful basis for using your data?**

The lawful basis for processing information in this data collection exercise is our public task; that is, exercising our official authority to undertake the core role and functions of the Welsh Government.

Participation is completely voluntary. Projects such as this are important for the Welsh Government to collect information that will help shape research and funding priorities across different areas of interest. The information collected in this project, for example, will be used to establish research priorities for Health and Care Research Wales, so that they can fund research projects which address people's real-life experiences.

### **How secure is your personal data?**

All data gathered through the discussion groups will be held on secure servers, and for this project a folder has been created that has access restricted only to the immediate project team.

If you agree to take part in future workshops, your contact details will be held separately from discussion group data.

The Welsh Government has procedures to deal with any suspected data security breaches. If a suspected breach occurs, the Welsh Government will notify you and any applicable regulator where we are legally required to do so.

The information gathered from discussion groups will be used to feed into future workshops, and a project report based on these workshops will be published on the Health and Care Research Wales website. This report will not include any information that could be used to identify individual participants.

### **How long do we keep your personal data?**

Any personal data not already removed will be deleted by Welsh Government within three months of the publication of the final report, this includes your contact details if you provided them to take part in a workshop.

### **Individual rights**

Under UK GDPR, you have the following rights in relation to the personal information you provide as part of this project, specifically you have the right:

- To access a copy of your own data;
- For us to rectify inaccuracies in that data;
- To object to or restrict processing (in certain circumstances);
- For your data to be 'erased' (in certain circumstances); and
- To lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

The contact details for the Information Commissioner's Office are: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 0303 123 1113. Website: [www.ico.gov.uk](http://www.ico.gov.uk)

### **Further Information**

If you have any further questions about how the data provided as part of this study will be used by the Welsh Government or wish to exercise your rights using the UK General Data Protection Regulation, please contact:

Name: Hannah Bayfield

Email address: [Hannah.Bayfield@gov.wales](mailto:Hannah.Bayfield@gov.wales)

Telephone number: 0300 025 5595

The Welsh Government's Data Protection Officer can be contacted at:  
Welsh Government, Cathays Park, Cardiff, CF10 3NQ, Email:  
[DataProtectionOfficer@gov.wales](mailto:DataProtectionOfficer@gov.wales).