



Llywodraeth Cymru
Welsh Government

Workshop to finalise research priorities on emotional and behavioural support for children and young people in receipt of care and support

The Welsh Government Knowledge and Analytical Services health research team, working with Health and Care Research Wales (the external brand and delivery arm of Welsh Government's Research and Development Division), is undertaking a Research Prioritisation Exercise looking at seamless support for children and young people in receipt of care and support with emotional and behavioural issues. The aim of this exercise is to work with children and young people, and practitioners in health, social care, and education to:

- Identify key questions, challenges, problems, and uncertainties in the delivery of, and access to, seamless support for children and young people in receipt of care and support with emotional and behavioural issues.
- Prioritise the top ten most important questions for research to address.
- Feed these priorities into funding streams.

As part of this exercise, Welsh Government will be gathering information through an online workshop with care-experienced young people, their advocates, their parents/guardians, and those who work with them such as social workers, healthcare workers and teachers.

The Welsh Government is the data controller for the project. We will remove personal data before writing up the report of this work and will not provide personally identifiable data to others in Welsh Government unless you ask us to.

The information collected during the project will be included in a report published on the Health and Care Research Wales website.

Your participation in this project is completely voluntary. However, your views and experiences are important in order to help inform future research funding.



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PRIVACY NOTICE

What personal data do we hold and where do we get this information?

Personal data are defined under the UK General Data Protection Regulation (UK GDPR) as 'any information relating to an identifiable person who can be directly or indirectly identified by reference to an identifier'.

The Welsh Government wish to invite a selection of care-experienced young people, their advocates, their parents/guardians, and those who work with them such as social workers, healthcare workers and teachers to a workshop. The process will be:

- If you are interested you need to complete an expression of interest form and provide your name and email address;
- The research team will then select attendees to ensure there is a mixture of individuals from the different groups who have expressed an interest, and from across the different areas of Wales. So not all applicants will be asked to attend and the details of anyone not asked to attend will be deleted from the research folder as soon as the selection has been made;
- If you express interest and are selected then you will be sent an invitation to the workshop. If you are selected then you will also be asked to provide a post address to receive hard copy materials, a phone number and a biography. You do not have to provide a biography and you can also use an alias – the purpose of the biography is to allow other participants to understand the range of interests across workshop participants. Your image will also be captured as part of recording the workshop.

Your participation is voluntary and if you do not wish to take part or be sent reminders at any stage of the process then please reply to the invitation email and your details will be removed.

You will have accessed the expression of interest form in one of the following ways:

- Via email as the Welsh Government already holds your contact details (name and email address) as a key stakeholder in this field or because you took part in an earlier stage in the project and provided details to be contacted about later stages of the project;
- You were forwarded a link to the expression of interest form by a colleague;
- Via Health and Care Research Wales' social media platforms.



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The workshop will take place on Zoom and other attendees will be able to hear and see you and the alias you chose to provide when joining the Zoom session. The vote you will be asked to make at the end of the workshop will be collected anonymously through the Health and Care Research Wales website.

The workshop will be video recorded for operational reasons. All personal data will be removed during the process of transcribing. Recordings will be deleted as soon as this process is completed. Any other notes taken by the research team during the workshop will have no personal data.

What is the lawful basis for using your data?

The lawful basis for processing information in this data collection exercise is our public task; that is, exercising our official authority to undertake the core role and functions of the Welsh Government.

Participation is completely voluntary. Projects such as this are important for the Welsh Government to collect information that will help shape research and funding priorities across different areas of interest. The information collected in this project, for example, will be used to establish research priorities for Health and Care Research Wales, so that they can fund research projects which address people's real-life experiences.

How secure is your personal data?

Personal data is held on secure servers, and for this project a folder has been created that has access restricted only to the immediate project team. Your contact details and any personal data you choose to provide will be stored in this restricted folder.

The Welsh Government has procedures to deal with any suspected data security breaches. If a suspected breach occurs, the Welsh Government will notify you and any applicable regulator where we are legally required to do so.

The project team will use the information gathered to produce a report that will be published on the Health and Care Research Wales website. This report will not include any information that could be used to identify individual participants.

How long do we keep your personal data?

Any personal data not already removed will be deleted by Welsh Government from the research project folder within three months of the publication of the final report,



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this includes your contact details.

Where the Welsh Government hold your contact data because you are a key stakeholder in this field, this will be retained according to the original purpose.

Individual rights

Under UK GDPR, you have the following rights in relation to the personal information you provide as part of this project, specifically you have the right:

- To access a copy of your own data;
- For us to rectify inaccuracies in that data;
- To object to or restrict processing (in certain circumstances);
- For your data to be 'erased' (in certain circumstances); and
- To lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

The contact details for the Information Commissioner's Office are: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 0303 123 1113. Website: www.ico.gov.uk

Further Information

If you have any further questions about how the data provided as part of this study will be used by the Welsh Government or wish to exercise your rights using the UK General Data Protection Regulation, please contact:

Name: Dr Josie Jackson:

Email address: Josie.Jackson001@gov.wales

Telephone number: 03000 025675

The Welsh Government's Data Protection Officer can be contacted at:

Welsh Government, Cathays Park, Cardiff, CF10 3NQ, Email:

DataProtectionOfficer@gov.wales.